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ANNUAL REPORTS OF THE TOWN OFFICERS

BROOKFIELD NEW HAMPSHIRE 1998



For the fiscal year ending December 31, 1998
Vital Statistics for 1998

F
44
B568
1997

1998 Annual Report Dedication

This Town Report is dedicated to:

CAROLYN CHASE

During the last four years, Carolyn has made writing Brookfield's history a priority in her life. She has given many hours to this project so the rest of us may enjoy looking back in time. It gives a sense of where we come from and maybe a direction for the future.

Carolyn, a heartfelt THANKS from us all!



Corrections to the 1998 Town Report

- Pg 1 Add Ballot Clerks: *Mary Ann Fountain,
John Pike, Ann Pinkham, Harlan Tozier*
- Pg 2 Zoning Board: Replace *Malcolm Kurth* with
Daniel O'Neill; Add *Richard Mauser*
- Pg 21 Tax Collector's Report: Remove line -
"Interest Collected
on Delinquent taxes \$1,065.17 \$8,576.30"
The *Total Debits* figures are correct as shown.

**Annual Reports
of
The Town Officers**

**Brookfield
Carroll County
New Hampshire
1998**

For the fiscal year ending December 31, 1998

Vital Statistics for 1998

Emergency Telephone Number

911

Fire
Police
Ambulance

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List of Town Officials

Selectmen

Robert Heinlein
Term Expires 1999

C. Thomas Stimson
Term Expires 2000

Robert Russo
Term Expires 2001

Treasurer

Daniel O'Neill, *Term Expires 2001*

Town Clerk

Virginia McGinley, *Term Expires 2001*

Tax Collector

Diana Peckham, *Term Expires 2001*

Assessor

Janet Williamson

Health Officer

Diana Peckham

Animal Control Officer

Henry Blanten

Police Chief

Timothy Merrill (Wakefield)

Emergency Management Director

Bradford N. Williamson

Forest Fire Wardens

Douglas Vanderpool

Richard Peckham

Bradford Williamson

Auditors

Norman Royle, *Term Expires 1999*

Jean Albro, *Term Expires 1999*

Moderator

Ernest Brown, Jr. *Term Expires 2000*

Supervisors of the Check List

Nancy Jacobson
Term Expires 2000

Gloria Duffy
Term Expires 2002

Jean Albro
Term Expires 2004

Ballot Clerks

Earline Leonard

Elizabeth Tozier

Elizabeth Heinlein, Alt.

Trustees of Trust Funds

Christopher Pinkham
Term Expires 1999

Martha Pike
Term Expires 2000

David Albro
Term Expires 2001

Planning Board

Richard Peckham, Chairperson	Term Expires 1999
Ronald Murray	Term Expires 1999
Leonard Chase	Term Expires 2000
Martha Pike	Term Expires 2000
Gerald Ciccarone	Term Expires 2001
Ann Pinkham	Term Expires 2001
Robert Heinlein, Selectmen's Rep.	
Elizabeth Heinlein, Alternate	
Christopher Pinkham, Alternate	
Norman Royle, Alternate	
Adeline Russo, Secretary	

Zoning Board of Adjustment

Malcolm Kurth	Term Expires 1999
Fred Perry	Term Expires 1999
Terry Colligan	Term Expires 2001
C. Thomas Stimson, Selectmen's Rep.	
Jay Badger, Alternate	
Leonard Chase, Alternate	

Conservation Commission

Charles Buckland	Term Expires 1999
Doug Vanderpool	Term Expires 1999
Ronald Murray, Chairperson	Term Expires 2000
James Whittemore	Term Expires 2000
Warren Brodrick	Term Expires 2001
Christopher Pinkham	Term Expires 2001
Judy Brenner, Alternate	
Jennifer Tapper, Alternate	

Board of Selectmen

Robert Heinlein, Chairperson	Term Expires 1999
C. Thomas Stimson	Term Expires 2000
Robert Russo	Term Expires 2001
Ann Pinkham, Secretary	

Selectmen's Hours

Tuesday 6:30 P.M. to 8:30 P.M. alternate weeks
Town House
522-3688

Town Clerk's Hours

Monday 1:00 P.M. to 8:00 P.M.
Town House
522-3231

Tax Collector's Hours

Second and Fourth Friday 9:00 A.M. to 2:00 P.M.
Any other time by appointment
522-6551

Assessor

Any time by appointment 522-6018

Planning Board's Hours

Second Monday of each month
7:30 P.M. to 9:30 P.M.
Town House
522-3688

Conservation Commission's Hours

First Wednesday of each month
7:30 P.M.
Town House
522-3688

Town Warrant

STATE OF NEW HAMPSHIRE

To the inhabitants of the Town of Brookfield in the County of Carroll in said State, qualified to vote in Town Affairs:

You are hereby notified to meet at the Town House in said Brookfield on Tuesday the ninth of March, next, at seven of the clock in the evening to act upon the following subjects:

Polls will be open from 1:00 p.m. to 6:00 p.m.

1. To chose all necessary Town Officers for the coming year. (By Ballot)
2. To see if the Town will vote to authorize the Selectmen to borrow money in anticipation of the 1999 Taxes. (Majority Vote Required)
3. Polling hours in the Town of Brookfield are now 8:00am to 7:00pm. Shall we place a question on the state election ballot to change polling hours so the polls shall open at 11:00am and close at 7:00pm for all regular state elections beginning the year 2002. (Majority Vote Required)
4. To see if the Town will vote to authorize the Board of Selectmen to apply for, accept and expend without further action by Town meeting, money from the state, federal, or other governmental unit or a private source which becomes available during the year, in accordance with RSA 31:95b. (Majority Vote Required)
5. To see if the Town will vote to authorize the Board of Selectmen to accept a gift of real estate to the town, being an undivided part interest in a parcel of land of 5.14 acres, more or less, situated in Brookfield on the easterly side of Route 109, said parcel being shown as OPEN SPACE on the subdivision plan of Woodland Acres recorded in the Carroll County Registry of Deeds at Book 123, Page 68. (Majority Vote Required)
6. BY PETITION: "Be it resolved that the citizens of Brookfield hereby call upon the governments of all nuclear weapons states to secure by the year 2000 a Nuclear Weapons Abolition Treaty which sets an enforceable timetable for the elimination of nuclear weapons; and be it further resolved that the Town Clerk shall forward copies of this resolution to the President, members of the New Hampshire Congressional delegation and our local state legislators." (Majority Vote Required)
7. To see if the Town will vote to raise and appropriate the sum of three thousand

dollars (\$3000) for the Expendable General Fund known as the Town Buildings Maintenance Fund. (Majority Vote Required)

8. To see if the Town will vote to raise and appropriate the sum of one thousand five hundred dollars (\$1500) for Tri-County Community Actions Wakefield Seniors Meals. (Majority Vote Required) (Not Recommended By Selectmen)
9. To see if the Town will vote to authorize the Board of Selectmen to accept on behalf of the Town gifts, legacies and devices made to the Town in trust for any public purpose, as permitted by RSA 31:19. This authority shall extend until rescinded. (Majority Vote Required)
10. To see if the Town will vote to authorize the Board of Selectmen to accept gifts of personal property, other than cash, to the Town for any public purposes. This authorization in accordance with RSA 31:95-e shall remain in effect until rescinded by a vote of the Town meeting. (Majority Vote Required)
11. To see if the Town will vote to authorize the Selectmen to enter into an agreement with the Town of Wakefield to provide Brookfield with police, fire and ambulance services, subject to termination by vote of the town meeting of either town. Said agreement requires the approval of both town meetings before it becomes effective. (Majority Vote Required)
12. To see if the Town will vote to authorize the Selectmen to enter into an agreement with the Town of Wakefield to provide Brookfield with access to the Wakefield Sanitary Landfill for a period of five (5) years, subject to earlier termination by vote of the town meeting of either town, in accord with the Agreement between the towns. Said agreement requires the approval of both town meetings before it becomes effective. (Majority Vote Required)
13. To see if the Town will vote to raise and appropriate the sum of one hundred sixty thousand dollars (\$160,000) for the construction and original equipping of new town offices; furthermore, to change the purpose of the existing Town Meeting Building Capital Reserve Fund to the Town Office Construction and Equipping Capital Reserve Fund and to authorize the withdrawal of an amount not to exceed eighty seven thousand dollars (\$87,000) which sum includes accumulated interest and to discontinue said fund; additionally, to also change the purpose of the existing Future Land Acquisition Capital Reserve Fund to the Town Office Construction and Equipping Capital Reserve Fund and to authorize the withdrawal of an amount not to exceed ten thousand five hundred dollars (\$10,500) which sum includes accumulated interest and to discontinue said fund, with the balance to be allocated from surplus. This will be a non-lapsing appropriation per RSA 32:7, VI and will not lapse until the building is completed or by December 31, 2000, whichever is sooner. (2/3 vote required).

14. To see if the Town will vote to create an expendable general fund trust fund under the provisions of RSA 31:19-a, to be known as the Mutual Aid Fund for the purpose of paying unanticipated expenses incurred where mutual aid is required and to raise and appropriate the sum of two thousand five hundred dollars (\$2500) toward this purpose and to designate the Selectmen as agents to expend. The selectmen recommend this appropriation. (Majority Vote Required)
15. To see if the Town will vote to raise and appropriate the sum of one thousand dollars (\$1000) for the Records Preservation fund for the purpose of preserving town records and furthermore to designate the Selectmen as agents to expend. (Majority Vote Required)
16. To see if the Town will vote to change the purpose of the Town Meeting Building Capital Reserve Fund to the Town Office Construction and Equipping Capital Reserve Fund and vote to raise and appropriate the sum of fifty thousand dollars (\$50,000) to be added to that changed fund. (2/3 vote required) (not required if #13 approved)
17. To see if the Town will vote to raise and appropriate the sum of four thousand one hundred dollars (\$4100) to purchase a new Spreader and authorize the withdrawal of four thousand one hundred dollars (\$4100) from the Town Road Equipment Capital Reserve Fund. The Selectmen recommend this appropriation. (Majority Vote Required)
18. To see if the Town will vote to raise and appropriate the sum of twenty thousand nine hundred ninety-seven dollars (\$20,997) for the completion, production and printing of the Town History and authorize the withdrawal from the Town History Fund (Expendable Trust) established for this purpose at the 1994 Annual Meeting. The Selectmen recommend this appropriation. (Majority Vote Required)
19. To see if the Town will vote to raise and appropriate the sum of five hundred dollars (\$500) for the Expendable General Fund known as the Scholastic Recognition Award Fund. (Majority Vote Required)
20. To see if the Town will vote to raise and appropriate the sum of thirteen thousand five hundred dollars (\$13,500) to be added to the Landfill Closure Capital Reserve Fund previously established. This sum to come from fund balance (surplus) and no amount to be raised from taxation. The Selectmen recommend this appropriation. (Majority Vote Required)
21. BY PETITION: "For the Town to assume all maintenance and to accept Pinewoods Dr. as a town road." (Majority Vote Required) (Not recommended by the Selectmen)

22. To see if the Town will vote to raise and appropriate the sum of three hundred eight thousand three hundred one dollars (\$308,301) which represents the operating budget. Said sum does not include special or individual articles addressed. (Majority Vote Required)

1999 Operating Budget

(Warrant Articles NOT Included)

General Government

Executive	12,000
Election, Registration & Vital Statistics	5,000
Financial Administration	22,200
Revaluation of Property	2,000
Legal Expenses	8,000
Employee Benefits - FICA	3,000
Planning and Zoning	1,500
Buildings	6,500
Cemeteries	500
Insurance	6,000
Advertising & Regional Associations	1,250
Other	2,600

Public Safety

Police	52,000
Fire/Ambulance	24,000
Forestry	2,500
Building Inspection	800
Emergency Management	1,000
Other Public Safety	17,500

Highways and Streets

Highways and Streets	85,000
Street Lighting	275

Sanitation

Solid Waste Collection - Haz. Mat.	300
Solid Waste Disposal	38,500
Sewage Collection/Disposal	2,500

Health

Animal Control	500
Health Agencies/Hospitals	3,376

Welfare

Administrative & Direct Assistance	1,000
Vendor Payments	2,250

Culture and Recreation

Library	2,800
Patriotic Purposes	150

Conservation		
Administration		300
Debt Service		
Interest on TAN		1,500
Capital Outlay		
Improvements other than bldgs		<u>1,500</u>
TOTAL		\$ 308,301

Town Budget - 1999

(Warrant Articles Included)

<u>Account</u>	<u>Purpose (Article #)</u>	<u>1998 Approp.</u>	<u>1998 Actual</u>	<u>1999 Art. Proposed</u>
	General Government			
4130-4139	Executive	10,500	11,649	12,000
4140-4149	Election, reg & vital	6,000	8,190	5,000
4150-4151	Financial Admin	22,200	21,685	22,200
4152	Revaluation of Prop.	1,000	19,838	2,000
4153	Legal Expense	10,000	2,056	8,000
4155-4159	Personnel Admin	2,500	2,631	3,000
4191-4193	Planning & Zoning	2,000	1,613	1,500
4194	Buildings	6,000	20,620	6,500
4195	Cemeteries	500	0	500
4196	Insurance	7,500	4,620	6,000
4197	Adv. & Reg Assoc	1,250	1,075	1,250
4199	Other			
	Contingency Fund	2,000	77	2,000
	Archival	350	2,805	600
	Scholastic	500		
	Public Safety			
4210-4214	Police (4)	67,405	49,711	52,000
4215-4219	Ambulance		7,344	
4220-4229	Fire (5)	24,091	12,392	24,000
4225	Forestry			
	Forest Fire Mgmtt	1,000		
	Dry Hydrants	4,500		
	Forester Inspections			2,500
4240-4249	Building Inspections	500	725	800
4290-4298	Emergency Mgmt	3,000	14,812*	1,000
4299	Other Public Safety			

	Forest Fire Mgmt				1,000
	Dry Hydrants				3,000
	CL-VI Emergency Lane				13,500
	Highways & Streets				
4312	Highways & Streets	80,000	74,694*		85,000
4316-4319	Street Lighting & other	275	271		275
	Sanitation				
4323	Solid waste collection				
	Haz-Mat				300
4324	Solid Waste Disp (6)	29,417	32,606		38,500
4326-4329	Sewage col./dispos (6)	2,500	2,500		2,500
	Health				
4414	Pest Control	500	438		500
4415-4419	Health Agencies/Hospitals				
	Carroll County Mental	1,250	1,250		1,250
	Huggins Hospital	525	525		500
	VNA-Hospice	4,000	4,000		941
	Meals on Wheels	450	450		450
	Red Cross	235	235		235
	Welfare				
4441-4442	Admin & Direct Assist				1,000
	Tri County Cap	1,250	1,250		1,250
4445-4449	Vendor Payments & Oth	1,000			1,000
	Tri-County Cap-Sr Meals	0			
	Culture & Recreation				
4550-4559	Library	2,800	2,800		2,800
4583	Patriotic Purposes	100			150
4589	Other				
	Town History (7)	3,000			
	Conservation				
4611-4612	Admin & Purch Nat. Rscr	200	257		300
	Debt Service				
4723	Interest on TAN's	1,500			1,500
	Capital Outlay				
4902	Vehicles & Equipment	2,000			
4903	Buildings				
	Re-roof Town House	12,000			
	Town Office Bldg (10)	125,000	3,810	13	160,000
4909	Improv other than Bldgs	5,000			1,500
	Operating Transfers Out				
4915	Capital Reserve Fund				
	Road Equipment	2,500		17	4,100
	Landfill Closure	2,000		20	13,500

4916	Town Meeting Building			16	50,000
	Expendable Trust Fund				
	Records Preservation (9)	2,500	2,500	15	1,000
	Building Maint. Fund (8)	6,500	6,500	7	3,000
	Town History (7)		3,000	18	20,997
	Scholastic		500	19	500
	Mutual Aid			14	2,500
Total Appropriations		459,298	319,430		563,898

<u>Account</u>	<u>Source of Revenue</u>	<u>1998 Estimate</u>	<u>1998 Actual</u>	<u>Art. #</u>	<u>1999 Estimate</u>
	Taxes				
3185	Yield Taxes	15,500	34,162		5,000
3190	Interest & Penalties	20,343	36,867		15,000
	Licenses, Permits, Fees				
3220	Motor Vehicle Permits	50,000	65,207		55,000
3230	Building Permits	300	1,291		1,000
3290	Other Lisc. & Permits	700			1,000
	Dog Lisc		698		
	Dog Lisc. Penalties		39		
	Marriage Licenses		10		
	Landfill Permits		598		
	Vital Statistics Copies		10		
	UCC Permits		225		
	Misc. Fees		67		
3311-3319	From Fed. Government	12,000	39,473*		
	From State				
3351	Shared Revenue	2,996	18,710		12,000
3352	Rooms & Meals Tax Dist	7,799	7,799		7,799
3353	Highway Block Grant	18,143	18,143		14,200
	NH FEMA Grant				
	CL-VI Emergency Lane				10,800
3359	Other		46		6,657
	Misc. Revenue				
3501	Sale of Municipal Prop.	10,000	13,125		
3502	Interest on Investments	1,200	3,616		2,000
3503-3509	Other - (Fines 3504)		167		
	Interfund Op Trans In				
3915	Capital Reserve Fund				

	Road Equipment		17	4,100
	Town Mtg Bldg (10)	80,443	13	87,000
	Future Land Acquis.(11)	9,000	13	10,500
3916	Trust & Agency Funds	20,170	18	20,997
	Amounts Voted Surplus	35,000	35,000 13 20	85,000
	Surplus Used Prior Year	18,000	18,000	
Total Revenues		281,424	313,423.00	338,053.00
Total Appropriation Recommended				563,898
Total Estimated Revenues				338,053
Estimated Amount to be Raised by Taxes				225,845

* Acct# 4290 and 4312 are unanticipated expenses (Fire - \$13,125 ; Ice Storm - \$14,149) paid by unanticipated revenues in Account # 3311, per DRA approval. Tax rate not effected.

Treasurer's Report

January 1, 1998 to December 31, 1998

This is my first report to the town as its treasurer. The past year has been a learning experience for me. It has also been a challenge for the selectmen to get accustomed to a new inexperienced treasurer. I believe we all came through the year well and the Town will benefit from what we have learned together.

As in the past few years, the Town did not need to borrow any money in anticipation of taxes. This is a great savings to the town in interest payments and to me and the selectmen in the form of paperwork.

Reminder: there will be a \$10.00 fee charged for any check returned by the bank for insufficient funds. Payment of the fee and the check must be made in cash or by certified check or money order.

The following reports are true summaries taken from the books of the treasurer for the period January 1, 1998 through December 31, 1998 and are complete to the best of my knowledge and belief.

Respectfully submitted
Daniel R. O'Neill
Treasurer

CASHBOOK ACCOUNTS

Farmington National Bank (general checking)

Balance - January 1, 1998	288,899.64	
Deposits		\$1,336,782.52
Interest Earned	3,616.45	

Paid by Selectmen's Orders	(1,204,781.51)
Balance - December 31, 1998	424,517.10

Town Clerk's Petty Cash \$50.00

* adds \$6,625.36 12/31/97 deposit not reported in the 1997 Town Report

SPECIAL PURPOSE ACCOUNTS

Building Maintenance Fund

Balance - January 1, 1998	\$15,351.56
Interest Earned	809.17
Deposit	6,500.00
Balance - December 31, 1998	\$22,660.73

Town History Fund

Balance - January 1, 1998	\$10,655.61
Interest Earned	561.65
Deposit	9,779.60
Balance - December 31, 1998	\$20,996.86

Appraisal Update

Balance - January 1, 1998	\$16,500.00
Interest Earned	869.71
Deposit	0.00
Paid by Selectmen's Order	
State of NH	17,369.71
Balance - December 31, 1998	0.00

Records Preservation

Balance - January 1, 1998	\$2,500.00
Interest Earned	131.77
Deposit	2,500.00
Paid by Selectmen's Order	
Northeast Document Cons. Ctr	2,800.00
Balance - December 31, 1998	\$2,331.77

DETAILED REPORT OF REVENUES

January 1, 1998 through December 31, 1998

Revenue from taxes

3110	Property Taxes	\$927,840.51
3115	Lien Redemptions	129,437.47
3110	Property Taxes	
	Overpayments refunded	-2,395.56
3185	Yield Taxes	34,161.79

<u>Total from taxes</u>	<u>1,089,044.21</u>
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Revenue from fees and permits

3220.1	Motor Vehicle Permits	65,206.50	
3230	Building permits	1,291.00	
3290.1	Dog Licenses & penalties	736.50	
3290.3	Marriage Licenses	10.00	
3290.5	Land Fill Permits	598.00	
3290.6	Vital Stats	10.00	
3290.7	UCC's	225.00	
3290.9	Other	66.01	
	<u>Total from fees and permits</u>		<u>68,143.01</u>

Revenue from other governments

3311	Revenue from Federa Government - Ice Storm		39,473
3351	NH Shared Revenue Block Grant		
3351.1	Ice Storm Grants	6,326.00	
3351.1	Other	12,384.09	
3351	Total NH Shared Revenue Block Grant	18,710.09	
3352	Raooms & Meals Tax Dist	7,799.22	
3353	Highway Block Grant	18,142.98	
3359	Other State Grant & Reimburmnt	45.59	
	<u>Total from other governments</u>		<u>\$84,170.88</u>

Revenue from other sources

3501.1	Sale of Town Owned Property	13,125.00	
3502	Interest on Investments	3,616.45	
3190	Penalties and interest	36,866.89	
3508	Contributions and donations	117.00	
3508.2	Contrib from Nonpublic Srcs	50.00	
	<u>Total from other sources</u>		<u>\$53,775.34</u>

Interfund transfers in

	Revaluation Fund	17,369.71	
	Preservation of Records Fund	2,800.00	
	<u>Total from interfund transfer</u>		<u>\$20,169.71</u>

<u>Grand total of Revenues</u>	<u>\$1,315,303.15</u>
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DETAILEDREPORTOFEXPENDITURES

January 1, 1999 through December 31, 1999

4130 EXECUTIVE

4130.130	Selectmen's Office - Salary & Expenses	
	C. Thomas Stimson	2,300.00

	Robert Heinlein	2,358.99	
	Robert Russo	1,765.20	
	Ann Pinkham	779.51	
	Bradford Williamson	500.00	
	National Sherriff's Association	120.00	
	Journal Transcript Newspapers, Budget Hrg.	47.43	
	Adeline H Russo	39.00	
	NH Municipal Association, Publications	17.00	
	Virginia McGinley - Wreath	7.19	
	Cheryl Perry	12.00	
	<u>Total for Selectmen's Office</u>		<u>\$7,946.32</u>
	Town Meeting Expenses		
	Ernest Brown, Moderator	45.06	
	Queen's Bay Pub - annual report	730.00	
	<u>Total Town Meeting Expenses</u>		<u>\$775.06</u>
	Other Executive	2,653.96	
	<u>Total Executive</u>		<u>\$8721.38</u>
4140	Election Registration & Vital Statistics		
4140.130	Salary - Election-Registration		
	Virginia McGinley	5,159.12	
	John Pike	64.38	
	Diana Quarnstrom	61.80	
	Nancy Jacobson	61.80	
	Ann Pinkham	56.65	
	Elizabeth Tozier	33.48	
	<u>Total Salary - Election-Registration</u>		<u>\$5,982.23</u>
4140.1	Town Clerk Functions		
	CPI	18.35	
	Diana Peckham	49.50	
	Education	303.00	
	Journal Transcript Newspapers	126.48	
	N.H. City & Town Clerks Assoc	20.00	
	National Market Reports	132.00	
	Treasury State of New Hampshire	239.25	
	<u>Total Town Clerk's Office</u>		<u>\$888.58</u>
4140.3	Voter Registration & Elections		
	Elizabeth Heinlein	74.68	
	Elizabeth Tozier	69.53	
	Ernest H Brown	83.69	
	Gloria Duffy	77.26	
	Harlian Tozier	70.81	
	Queen's Bay Publishing - Ballots	145.00	
	Jean E Albro	159.65	
	Martha Pike	5.15	
	MaryAnn Fountain	33.48	

	Nancy Jacobson	164.80	
	Virginia McGinley	114.59	
	Blacksmith Printing	22.96	
	CPI	95.59	
	Journal Transcript Newspapers	183.29	
	Total Voter Registration & Elections		\$1,300.48
	<u>Total Election & Registration</u>		<u>\$8,171.29</u>
4150	Financial Administration		
4150.110	Treasury, Salary &- Expenses		
	Daniel R. O'Neill	1,538.40	
	Harriet Wilson	502.39	
	Safeguard Checks	160.95	
	Sanbornville Post Office, Stamps	16.00	
	Virginia McGinley	245.35	
	Wolfeboro Postmaster	32.00	
	<u>Total</u>		<u>\$3,285.09</u>
4150.2	Auditing		
	Jean E Albro	225.00	
	Norman H. Royle	231.47	
	<u>Total</u>		<u>\$456.47</u>
4150.3	Assessing		
	Cartographic Association	895.00	
	Mary Ellen Pinkham	420.00	
	Janet Williamson	1,027.13	
	Mark Herbert	25.00	
	Norman H. Royle	17.00	
	<u>Total Assessing</u>		<u>\$2,384.13</u>
4150.4	Tax Collection		
	Diana Peckham	14,826.87	
	Cartographic Association	945.00	
	Envelopes w/ Postage	369.20	
	CPI - abatement books	18.35	
	NH Tax Collectors Association	15.00	
	<u>Total Tax Collection</u>		<u>\$16,174.42</u>
4150.6	Information Systems		\$174.99
	<u>Total Financial Administration</u>		<u>\$2,1685.10</u>
4152	Revaluation of Property		
4152.1	External Revaluation Srvs		
	Treasury State of New Hampshire	19,626.40	
	Sanbornville Post Office	204.80	
	Film	7.28	
	<u>Total Revaluation of Property</u>		<u>\$19,838.48</u>
4153	Legal Expenses		
	Mitchell & Bates RE Tax Deeding	487.73	
	Town Warrant	339.53	

	Town Offices	253.60	
	Cossett	100.00	
	Wakefield	62.50	
	Other	812.89	
	<u>Total Legal Expenses</u>		<u>\$2,056.25</u>
4155	Personnel Administration		
	Town match of FICA	2,630.73	
	<u>Total Personnel Administration</u>		<u>\$2,630.73</u>
4191	Planning & Zoning		
	Adeline H Russo	777.97	
	Carroll County Registry of Deeds	289.32	
	Janet S Williamson	183.40	
	Lakes Region Planning Comm	146.50	
	Ann Pinkham	82.27	
	Martha A. Pike	30.00	
	Richard Peckham	20.00	
	Carolyn Chase	4.00	
	Carroll County Registry of Deeds	20.00	
	Richard Peckham - Wakefield regs	6.00	
	<u>Total Planning & Zoning</u>		<u>\$1,559.46</u>
4191.3	Zoning Appeals		
	Journal Transcript Newspapers - Case 191098	53.56	
	<u>Total Planning & Zoning</u>		<u>\$1,613.02</u>
4194	General Government Buildings		
	Brown & Horsch Insulation	10,444.00	
	CAB Services, Inc.	2,275.00	
	Robby Blackwell	1,810.00	
	Middleton Building Supply, Inc	1,297.35	
	PSNH	1,058.01	
	Irving Cash Fuels	939.59	
	Bell Atlantic	663.34	
	Eastern Propane	570.71	
	Susan Barrett	495.08	
	Longmedow Supply	365.07	
	Currie DeBow	230.00	
	Webber Energy Fuels	227.23	
	Bob Heinlein	215.00	
	Chris Pinkham	30.00	
	<u>Total Government Buildings</u>		<u>\$20,620.38</u>
4196	Insurance - Avery Insurance		<u>\$4,620.00</u>
4197	Regional Associations		
	NH Municipal Association	500.00	
	NH Association of Assessing Officers	20.00	
	NH Health Officers Association	10.00	
	Lakes Region Planning Comm	520.00	

	N.H. Govt Finance Officers Assoc	25.00	
	<u>Total Regional Associations</u>		<u>\$1,075.00</u>
4199	Other Governmental		
4199.2	Archival		
	Craig Evans	77.49	
	Northeast Document Conserv. Ctr	2,805.00	
	Total Archival		\$2,805.00
4210	Police - Town of Wakefield		<u>\$49,711.00</u>
4215	Ambulance - Town of Wakefield		<u>\$7,344.00</u>
4220	Fire - Town of Wakefield Fire & Ambulance		<u>\$12,392.00</u>
4240	Building Inspection James Whittemore		<u>\$725.00</u>
4290	Emergency Management		
4290.21	Forest Fire - Tumble Down Dick		
	Town of Ossipee	3608.68	
	Town of Wolfeboro	1753.10	
	Joe Brigham, Inc.	1650.00	
	Town of Wakefield	1382.02	
	Joe Brigham, Inc.	1320.50	
	Town of Milton	709.54	
	Town of New Durham	509.48	
	Town of Effingham	387.66	
	Town of Alton	355.35	
	Town of Tuftonboro	329.30	
	City of Rochester	321.93	
	Town of Barnstead	272.03	
	Doug Vanderpool	198.00	
	Town of Moultonboro	177.15	
	Doug Vanderpool	96.57	
	Town of Center Harbor	53.65	
	<u>Total Forest Fire - Tumble Down Dick</u>		<u>\$13,124.96</u>
4290.2	Forest Fire Control - Other		
	Treasury State of New Hampshire - Equipment	428.25	
	Richard Peckham - Wakefield regs	44.61	
	Ossipee Mountain Electronics	1,214.00	
	Total Forest Fire Control - Other		\$1,686.86
	<u>Total Emergency Mangement</u>		<u>\$14,811.82</u>
4312	Highways and Streets		
4312.1	Paving and Reconstruction		
	University of New Hampshire	25.00	
	Ossipee Aggregates	1,327.30	
	Napa Auto Parts of Wolfeboro	27.28	
	JAF Industries, Inc	1,539.20	
	Edwin V. Moody & Sons, Inc.	22,668.99	
	Dow Sand & Gravel	1,841.84	

	DiPrizio GMC Trucks	1,319.58	
	<u>Total Paving and Reconstruction</u>		<u>\$28,749.19</u>
4312.2	Cleaning and Maintenance		
	Webber Energy Fuels	427.14	
	Sanabornville Auto Supply	148.17	
	S. A. McLean, Inc.	268.00	
	Robert Tibbitts	1,250.00	
	Pike Industries, Inc	394.45	
	Longmedow Supply	125.00	
	King Construction	100.00	
	Edwin V. Moody & Sons, Inc.	4,957.52	
	E. W. Sleeper Co	876.51	
	DiPrizio GMC Trucks	65.00	
	<u>Total Cleaning and Maintenance</u>		<u>\$8,611.79</u>
4312.5	Snow and Ice Control		
4312.51	Ice Storm		
	Royal Tree Company	12,660.00	
	Edwin V. Moody & Sons, Inc.	1,369.00	
	Currie DeBow	120.00	
	<u>Total - Ice Storm</u>		<u>\$14,149.00</u>
4312.5	Snow and Ice Control - Other		
	Ossipee Aggregates	475.65	
	Napa Auto Parts of Wolfeboro	24.40	
	Granite State Minerals - Salt	934.06	
	Edwin V. Moody & Sons, Inc.	21,599.55	
	Dow Sand & Gravel	111.09	
	Dave's Meter Service	39.50	
	Total Snow and Ice Control - Other	23,184.25	
	<u>Total Highways & Streets</u>		<u>\$74,694.23</u>
4316	Street Lighting - PSNH		<u>\$270.70</u>
4324	Solid Waste Disposal		
4324.1	Land Fill Operations - Town of Wakefield		<u>\$32,606.00</u>
4326	Sewage Disposal - Town of Wakefield		<u>\$2,500.00</u>
4414	Animal Control		
	Trend Business Forms	86.91	
	Henry Blanton	350.63	
	<u>Total Animal Control</u>		<u>\$437.54</u>
4415	Health Agencies & Hospitals		
	Huggins Hospital	525.00	
	Carroll County Mental Health	1,250.00	
	VNA/Hospice of Southern Carroll County	4,000.00	
	Meals On Wheels	450.00	
	Red Cross	235.00	
	<u>Total Health Agencies & Hospitals</u>		<u>\$6,460.00</u>

4442.2	Tri County Cap		<u>\$1,250.00</u>
4550	Library - Gafney Library, Inc.		<u>\$2,800.00</u>
4589	Other Culture and Recreation		
4589.2	Town History		
	Editing and copy expense	183.44	
	Sales income	-4,863.10	
	Grant Income	-2,100.00	
	Net income Transfer to Expendable Fund	6,779.66	
	<u>Total Other Culture and Rec</u>		<u>\$0.00</u>
4611	Conservation Commision		
	NH Association Member Dues	125.00	
	Judy Brenner - Supplies	20.97	
	Charles Buckland- Supplies	30.00	
	Ronald S. Murray - Supplies	80.77	
	<u>Total Conservation Commission</u>		<u>\$256.74</u>
4903	Capital Outlay Buildings		
	Universal Building Systems	3,000.00	
	Robert A. Nason	125.00	
	NH DES	85.00	
	John R. Knight LLS	600.00	
	<u>Total Capital Outlay Buildings</u>		<u>\$3,810.00</u>
4916	Transfer to Trust Funds		
	Scholastic Fund	500.00	
	Town Build Maintenance	6,500.00	
	Preservaton of Records	2,500.00	
	Town Hist Enterprise	3,000.00	
	<u>Total Transfer to Trust Funds</u>		<u>\$12,500.00</u>
4931	Taxes Paid to County		<u>\$35,093.00</u>
4933	Taxes Paid to School - GWRSD		<u>\$733,427.00</u>
6240	Miscellaneous		
	Diana Peckham	2.76	
	Bradford Williamson	75.00	
	<u>Total Miscellaneous</u>		<u>\$77.76</u>
	<u>Grand Total Expenditures</u>		<u>\$1,087,976.13</u>
	<u>Total Expense</u>		<u>\$1,088,053.60</u>
	<u>Net Income</u>		<u>\$227,250.55</u>

Town Clerk's Report

January 1, 1998 - December 31, 1998

Automobile Permits

Remitted to the Treasurer	\$63,549.00
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Dog Licenses

Licenses	697.50	
Penalties	39.00	
Remitted to Treasurer		\$736.50

Municipal Agent Fees

Remitted to Treasurer	\$1,657.50
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Miscellaneous

Filing Fees	9.00	
Landfill Permits	598.00	
Pole Petition	10.00	
Vital Statistics Copies	20.00	
UCC'S, Tax Leins & Copies	240.00	
ZBA Copies, Postage	58.00	
Town Ornament	32.00	
Remitted to Treasurer		\$967.00

Total Income

\$66,910.00

Salary Explanations

Salary	2,000.00	
Automobile Registration	1,165.00	
Dog Licenses	118.00	
Recording Vital Statistics	13.00	
Vital Stat. Copies	8.00	
Tax Liens & UCC'S	250.00	
Municipal Agent Fees	1,541.50	
		\$3,095.00

Expenses

Postage, Travel	\$245.35
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Total Salary Explanations

\$3,340.35

Respectfully submitted,
Virginia McGinley
Town Clerk

Tax Collector's Report

Summary of Tax Accounts

Fiscal Year Ended December 31, 1998

LEVIES

1998

1997

-DEBITS-

Uncollected Taxes

Property Taxes		\$121,995.63
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Yield Taxes		12,879.01
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Taxes Committed this Year

Property Taxes	\$928,550.30	
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Yield Taxes	22,153.43	
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Interest Collected

on Delinquent Tax	\$1,065.17	\$8,576.30
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Overpayment

Property Taxes	\$1,540.29	\$631.74
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Collect Int. Late Taxes	986.20	8,902.13
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TOTAL DEBITS

\$953,230.22

\$144,408.51

-CREDITS-

Remitted to Treasurer

During FY

Property Taxes	\$806,797.94	\$121,182.41
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Yield Taxes	21,282.78	12,879.01
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Interest	986.20	8,902.13
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Abatements Made

Property Taxes	\$108.68	\$1,444.96
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Uncollected Taxes - End of Year

Property Taxes	\$123,183.97	
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Yield Taxes	\$870.65	
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TOTAL CREDITS

\$953,230.22

\$144,408.51

-DEBITS-

Levies

1998

1996

1995

Unredeemed Liens

\$69,968.18

\$51,150.21

Liens Executed During FY	\$105,404.76		
Interest & Costs Collected	4,507.36	10,976.89	18,963.00
TOTAL DEBITS	\$109,912.12	\$80,945.07	\$70,113.21
- CREDITS -			
Remitted to Treasurer			
Redemptions	\$47,951.04	\$30,256.22	\$51,150.21
Interest & Costs	4,507.36	10,976.89	18,963.00
Unredeemed Liens Bal.	57,453.72	39,711.96	
TOTAL CREDITS	\$109,912.12	\$80,945.07	\$70,113.21

Annual Audit Report

We have examined the financial statements of the Town of Brookfield for the year ending December 31, 1998, listed in the foregoing table of contents. Our examination was made in accordance with generally accepted auditing standards and includes such tests of the accounting records as we considered necessary in the circumstances.

In our opinion, the financial statements present fairly the financial position of the Town of Brookfield at December 31, 1998, in accordance with generally accepted accounting principles.

Respectfully submitted,
Jean E. Albro
Norman Royle

Animal Control

Brookfield has had another reasonably quiet year. There have been a total of 117 dogs licensed, an increase of 4 from 1997. All licensed dogs had rabies shots. There were no animal bites of record. A total of 4 warnings were delivered to dog owners for dogs at large or barking disturbances. All have complied with the law to my knowledge.

One horse abuse complaint was checked on and determined to be unfounded. Horse and owner are both doing well. All strays have been returned to their

owners with any board charges paid by the owner and at no expense to the town.

Animal control can be reached by calling 473-2826 or the Wakefield Police Department. NOTE: The Rabies Clinic will be held in April and licenses are due by April 30th.

Respectfully submitted,
Henry M. Blanton
Animal Control Officer

Town Archivist

Perhaps the most significant event this year in the area of the town archives was the conservation of the first Town Record Book, which covered the period 1778 to 1813. among other historic events recorded in this book is the incorporation of the Town of Brookfield in 1794. The conservation was recommended by the town archivist and an advisory committee, and was approved by the selectmen. The extensive conservation was performed by the Northeast Document Conservation Center in Andover, MA, one of the leading conservators of documents in the United States. Several steps were taken to assure the stability of this volume, and it was rebound and is stored in a custom-made storage box. This process will assure the longevity of this particular document for generations to come.

Several town people have donated documents and photos to the archives this year, as in past years. An outstanding collection of contemporary photographs documenting the Mountain Lake - Copple Crown - Tumbledown Dick and Moose Mountains area was donated in 1998, with many aerial photos of that section of town included.

One researcher traveled from Massachusetts to use some of the archival materials from the nineteenth century. The archivist met with him for several hours to review the materials he needed to see, and discuss the event he was researching.

The volunteer archivist continues to be involved in the two state-wide organizations devoted to records management and archives. He attended three workshops this year sponsored by these organizations, as well as two field trips to other town archives to learn how they are managing their town records. All this is preparation for developing and installing a record management system for the storage and retrieval of all town records to be stored archivally in the proposed municipal building. In 1999, the archivist and volunteers will begin organizing the records in an acceptable archival system approved by the Board of Selectmen.

Respectfully submitted,
Craig Evans
Town Archivist

Report of the Codes Enforcement Officer

<u>Property Owner</u>	<u>Project</u>	<u>Estimated Cost</u>
Cefalo	Horse Shed	\$350
Balser	Addition	35,000
Winslow	New Home	30,300
Devries	Garage	7,000
Hutchinson	New Home	50,000
Burroughs	Garage	12,000
Bird	Garage	11,500
Tapper	Sap House - refused	
O'Neill	Addition	19,000
Hastings	Garage	7,000
Kinville	New Home	60,000
Whittemore	Addition	600
Nordberg	Move Building	500
Nordberg	Woodshed	500
Diprizio	New Home	90,000
Vachon	New Home	150,000
Clements	New Home	80,000
Syer	Garage Roof	300
Wentworth	Garage	20,000
Smith	Garage	20,000
Colligan	New Home	100,000
Total Estimated Cost		\$197,750

Respectfully submitted,
James Whittemore
Codes Enforcement Officer

Brookfield Conservation Commission

The Conservation Commission has retained its continued interest in the aesthetics of our community and so sponsored the annual Town Clean-up Day in early May, which was an unqualified success with many citizen participants, munchies and refreshments provided by the Brookfield Bloomers, and, as usual, dumpster service was provided by Jim Murphy. Our two ongoing projects of Dry Hydrants and Cemeteries Identification have produced little results this year compared to last year. Our bluebird project is largely completed, but Jenny Tapper and Judy Brenner continue to look for new opportunities to expand and continue this effort. Unfortunately, both Jenny and Judy were unable to continue as alternate members and their resignations were accepted with regrets, but heartfelt thanks during the spring and summer of 1998. Judy will continue, however, to shepherd the Town Clean-up Day effort.

Members of the commission have been attending and will continue to attend regional seminars in Milton on the subject of land conservation trusts, in an effort to coordinate and plan land acquisitions and conservation goals among and between the various conservation commissions from Raymond to our south through Effingham on our north side. An issue arises when a tract of land becomes available as a conservation easement or trust which crosses town lines, county lines, or even state boundaries. Furthermore, many larger local communities have in place a mechanism to finance the acquisition of conservation lands if and when they become available, not as gifts, but at a price. While it is not likely that Brookfield, because of its small size and limited resources will adopt a financing plan for such acquisitions, it is noteworthy that within our town we already have a valuable and significant conservation easement in the form of the Lakes Region Conservation Trust at Copplecrown. Another goal of the regional seminar program is to find a way to educate landowner members of the towns about the advantages of donating land to conservation entities. The seminars were first organized and sponsored by the Milton Planning Board, and are held about once a month, attended by a host of representatives from each local community.

Respectfully submitted,
Ron Murray
Chairman

Emergency Management Director

The only emergency event for 1998 was the January ice storm. Due to the weight of the ice hundreds of trees fell on the power lines and blocked roads leaving most of the town without electricity for four days, and up to two weeks for some individuals. To respond to the demands of the storm and the needs of the town's residents an Emergency Operations Center was set up at the town house to coordinate the support and clean up activities, provide information, and track the conditions around the town. Crew assignments included road clearing, checking on those who were home bound, and keeping the townhouse open from 8am to 8pm. The new generator the town bought in 1997 provided the power necessary to run the pump for water and keep the heat going, while the kitchen was available for any one needing to cook meals.

I want to thank the dozens of volunteers who helped out and made it possible to respond quickly and effectively.

During any future emergencies the townhouse will be open to provide the necessary services, storm and response information, and the Emergency Operations Center.

Respectfully submitted,
Bradford N. Williamson
Emergency Management Director

Fire Warden's Report

No. of fire permits Issued	103	No. of Woods & Wildlands Fires	1
Incinerator permits Issued	3	Illegal Burns	3
Camp Fire Permits Issued	32	No. of written warnings	3
Brush Permits Issued	68	Commercial Burn Permits	0

Written warnings will be issued on any and all illegal burns; i.e., that is burning without a written fire permit from April 1st through until snow is on the ground.

Respectfully submitted,
Douglas Vanderpool
Forest Fire Warden

Gafney Library

Library hours for 1999 will be:

Sunday & Mon.	Closed	Thursday 1-7:30 pm
Tuesday	1-7:30 pm	Friday 10-12 noon
Wednesday	10-12 noon	Saturday 9-2 pm

Regarding our budget, we are pleased to report that we are able to continue all our services at a funding level from the town identical to that of the last several years.

Our focus this year has been to achieve a means of access for handicapped people. The proposed construction design provides elevator service to all three floors of the town hall and both stories of the Gafney Library for a total project cost of \$250,000. It is anticipated that \$100,000 will be awarded through a Community Development Block Grant for which the county has applied. The library is prepared to fund its share of the cost of the access corridor (\$65,000) through fund raising efforts and the Gafney Endowment Fund. Finally, in March of 1998 the voters of Wakefield overwhelmingly approved an appropriation of \$80,000 for this project.

Respectfully submitted,
Becky Keating
Trustee

Planning Board

The Planning Board, having been charged with the custodial and administrative responsibility for the Master Plan, Zoning Ordinance, Subdivision Regulations, and other relevant land use documents has had a busy year up-dating such docu-

ments to compliance with the many recent RSA changes promulgated by the NH State Legislature.

Work continues on a review of the current Subdivision Regulations, a subdivision application kit has been formalized, and the Gravel Pit Regulations have been reviewed under the requirements of RSA 155E and RSA 72-B. For training purposes, a mock subdivision review was held at a regular meeting in October. A minor change was made to the Driveway Regulation.

In the course of its normal duties, the board approved 2 lot line adjustment plans and is currently in the discussion phase on a third. After preliminary discussion, a subdivision inquiry was discouraged.

During the year a building restriction clause was removed from a prior registered subdivision plat at the request of the land owner. The board continues to meet on a regular monthly basis on the second Monday evening of each month.

Respectfully submitted,
Richard Peckham
Chairman

Selectmen's Report

The year started off with the "Ice Storm" of 1998. There were a few tough days but we survived quite well with no major disasters. Our newly acquired emergency generator serve us well as the Town House was kept open for our residents to get water, cook dinner, or just to get warm. We applied for and received a FEMA grant which more than paid for the cleanup of the storm without affecting our budget.

The Town meeting was lively in the discussion of Wakefield's services to Brookfield. The selectmen were instructed to work out a contract with Wakefield that would be fair to all concerned. After many meetings with Wakefield, we arrived at the contract that you will vote to accept or reject at the 1999 Town Meeting. We think this is a fair contract and we recommend that it be approved.

The second subject for discussion was for a new town office building. The price that was approved was based on a sketch that we had put together. After Town Meeting a committee was formed to make our dream a reality. It was the consensus of the committee that the building was too small and it should be expanded, which it was. A set of construction drawings and specifications necessary to build were obtained. During the development of the project we realized the septic system for the Town House had outlived its useful life and needed to be replaced. A septic system was designed to accommodate both buildings. In addition to the septic system, the electric service to the well was in disrepair and requires replacing. The several items listed above drove the cost above the appropriation voted at the Town Meeting. As was stated at that meeting, if the cost exceeded the appropriation we would not build. There are some procedural matters that need to be addressed. We are back with solid numbers that were bid on a

drawing set, not a sketch, and all the I's dotted and T's crossed. We hope you will support this proposal.

In the month, disaster struck with a forest fire off Tumbledown Dick Road at the Wolfeboro end. With help from 15 fire departments and two helicopters, the fire was contained and limited to about 5 acres burned. The cost of forest fires is the town's responsibility entirely. It was almost a budget buster, but with extra FEMA grant money we were able to hold our own. We are recommending we start a trust fund to put monies away in case of another fire, in order to be better prepared to pay the costs. In addition, we are recommending that you support the article to clear our class VI roads of downed trees and brush so fire equipment can get into the back country. We are also working with Jeb Bradley to have the State put the dam back at Mountain Lake. New Hampshire Fish & Game Department removed the dam several years ago with the promise to replace it after the millfoil weeds had been eradicated. This will give a good water supply for forest fires in that area of the town.

The long awaited re-valuation of property was completed in late October, just in time for our second half tax bills. As with most new computer adventures, there were glitches that delayed our sending out our bills. We will make sure that the problems are resolved before spring bills. The town has managed to keep the town portion of the taxes the same as last year. We will strive to keep the tax rate the same. With the Claremont Decision unknowns, we do not know what lays ahead.

Brookfield 2000 is alive and well, but a little behind schedule. Please support our efforts to repair and maintain our buildings. Much more needs to be done.

We would like to say "Thanks" to all who have helped to keep our town on an even keel. The town needs more of its residents to volunteer for the many town boards that need to be staffed to keep our home town the very desirable place that attracted us in the first place. Please notify our town clerk or any other official to get on the "List". The rewards to the town will be great and you can be part of the solution.

Visiting Nurses Association

This past year has been especially challenging for VNA-Hospice. Over 80% of our patients are on the Medicare program and the passing of the Balanced Budget Act in September 1997 initiated a new system for reimbursing Medicare home care which actually threatened the viability of this agency. The VNA-Hospice is a key component of the health care delivery system in this region and we know that the care we provide to our residents is essential to their ability to remain independent and in their own homes.

The VNA-Hospice is petitioning the residents and the Board of Selectmen in Brookfield to ask them to reimburse us for \$941. This money request represents non-reimbursable funds that were actually spent on the 666 visits made to Brookfield residents during the agency's 1998 fiscal year. This represents a 76.2% reduction

from last year's request. Thank you for your continued support.

Respectfully submitted,
Marilyn A. Barba, MS, RN, CNA
Executive Director

Wakefield Police Report

The Police Department welcomes two new police officers. Officers Michael Sanger and Eric Babine were appointed after a comprehensive selection process. Officer Sanger holds a B.S. degree in Criminal Justice, with a minor in Psychology, from the University of Massachusetts. He will be attending the 117th N.H. Police Academy beginning January 1999. Officer Babine holds a B.S. degree in Criminology and Business Management from the University of Southern Maine. He will attend the 118th Police Academy beginning in April 1999. We look forward to a long term relationship with them.

Officers Sanger and Babine were hired to fill vacancies created when Cpl. Timothy Thompson went to the Carroll County Sheriff's Dept. and Officer Timothy Brackett accepted a position with the Attorney General's Office. Both officers served the town well for over 6 years and we wish them success in their new careers.

Thanks to the extraordinary work by officers and substantial cooperation from citizens we currently enjoy a remarkable 61% clearance rate for burglaries.. For comparison, the state and national average runs 12- to 14%. Notwithstanding our investigative success, we still experience far too many burglaries. You are our eyes and ears. Please call if you see something suspicious or unusual.

Lt. Kenneth Fifield was selected as the "1998 Officer of the Year" by department members, in recognition of his never-ending dedication to the department and the townspeople. Lt. Fifield oversees the management of case investigations, serves as the department prosecutor in the District Courts and maintains patrol obligations. He brings an incredible energy, eagerness and professionalism to the department. I personally extend my thanks and appreciation to Ken for his unequalled work ethic, loyalty and integrity.

I wish to thank the citizens and Select Boards of the towns of Wakefield and Brookfield for their support throughout the year. I especially wish to thank the members of the department for their continued dedication and service. You have made a substantial difference in the quality of life for so many people in the Wakefield area, and I am proud of my association with each of you.

Brookfield Reported Cases

911 Hang-ups	4	Possession of Drugs	9
Alarm Activations	10	Protective Custody	12

Animal Incidents	14	Reckless Conduct	1
Assault	4	Residential Security Checks	16
Assist Fire Dept.	5	Resisting Arrest	1
Burglary	4	Runaway	1
Conduct After Acc.	2	Sexual Assault	1
Criminal Mischeif	8	Storm Damage	9
Dom. Viol. Petitions	1	Suspicious Activity	9
DWI	2	Transportation of Alcohol	2
False Reports	1	Transports	3
Medical Assist	8	Unclassified Incidents	74
M. V. Accidents	6	Welfare Check	4
		Total - calls for service	255

Arrests

Assault	1	Misc. Offenses	5
Burglary	1	Open Container	2
Conduct After Acc.	1	Protective Custody	12
Drive w/o License	1	Transportation of Alcohol	2
DWI	1	Violation of Protective Order	1

Motor Vehicle Activity

Accidents	6	Warnings/Defective Equipment	30
Summons	9		

Report of the Trust Funds

January 1, 1998 - December 31, 1998

No expenditures were made from capital reserve funds in 1998.

The trustees reduced expenditures for cemetery care in 1998 because interest income on cemetery trust funds declined in 1998 as interest rates declined.

The Scholastic Recognition Award Fund has received generous donations in addition to the \$500 appropriated by the town. the trustees seek to increase the fund through memorial and other tax-free donations until it becomes self-sustaining and award amounts can be increased. Donations totaling \$543.99 are gratefully acknowledged from the following organizations:

Brookfield Bloomers	\$150.00
DeLisle's 4R Recycling	\$ 93.99
Kingswood Lake Public Association	\$300.00

In addition, donations totaling \$1,150 are gratefully acknowledged from the following individuals:

Ronald J. and Mary Ann Fountain
James R. and Anne M. Martin
David J. and Lynn Wolff Newton
- in memory of Joyce M. Newton
Eleanor Young

Richard and Diana Peckham
Christopher C. and Ann B. Pinkham
John R. and Martha A. Pike - in
memory of Charles Lilly, Dorothy
Marsh, Walter Schoenberg, and
Gilbert Tribby

The award is given to the Brookfield senior graduating from high school with highest four-year cumulative grade-point average. the senior must be a resident of Brookfield from September 1 of the year preceding graduation through the end of the senior scholastic year. Parents of seniors attending private high schools are asked to notify trustees so that their children can also be considered for this award. Contact Christopher Pinkham at 522-9925 for information. The third recipient of the Town of Brookfield Scholastic Recognition Award was Andrea Tully.

Respectfully submitted,

Martha Pike, Christopher Pinkham, David Albro

Trustees of the Trust Funds

Breakdown of Brookfield's Tax Rate

Town	\$4.62
County Government	\$0.82
Governor Wentworth School District	\$17.20
Total 1998 Tax Rate	\$22.64



Trust Funds

Description of Investment	Balance		New Funds	Withdrawals		Income		Grand Total of	
	Beginning Yr.	End of Year		Beginning Yr.	End of Year	During Year	During Year	Principal & Income	End of Year
Capital Reserve Funds		76.10				3.68		79.78	
Road & Bridge Repair		2,001.03				105.05		2,106.08	
Future Land Acquisitions		9,260.30				485.86		9,746.16	
Town Road Maintenance Equipment (1)		30,571.26	2,500.00			1,732.45		34,803.71	
Parks & Recreation Equipment		3,971.09				208.42		4,179.51	
Landfill Closure Costs (1)		28,440.28	2,000.00			1,594.96		32,035.24	
Town Meeting Building (1)		55,183.48	25,000.00			4,181.14		84,364.62	
Scholastic Recognition Award (2)		3,090.39	2,291.49			193.59		5,475.47	
TOTAL		132,593.93	31,791.49			100.00		172,790.57	
(1) Funds voted in 1997 and deposited in 1/98									
(2) Fund includes \$500 voted in and remainder is from contributions									

Description of Investment	Principal			Income			Total of		
	Balance	Additions	Withdrawal	Balance	Income	Expend.	Balance	Prim. & Inc.	Total of
	Beginning Yr.			End of Year	Beginning Year	During Year	End of Year	End of Year	
Cmn. Tr. Fd. #1 - Cntry. Care	7,629.06			7,629.06	23,679.42	1,604.75	358.00	24,926.17	32,555.23
Cmn. Tr. Fd. #2 - Cpl. Resv.	132,593.93	31,791.49	100.00	164,285.42	8,505.15			8,505.15	172,790.57
								Total	\$205,345.80

Trust Funds

Date	Name of Trust Fund	Purpose of Trust Fund	Principal			Income		Total of		
of Creation			Balance Beg. Year	Balance Yr end	Balance Beg. Yr	During Yr	Ex. pend During Yr	Balance Yr end	Prin. & Inc. Yr end	
02/26/26	Lang, R. A.	Cemetery Care	\$200.00	\$172.52	\$213.77	\$18.05	\$43.00	\$188.82	\$361.34	
08/07/27	Dealand, Thomas F.		50.00	38.17	241.86	14.47	0.00	256.33	294.50	
06/30/44	Robinson, Noah H.		100.00	80.37	385.13	24.05	0.00	409.18	489.55	
08/29/44	Podrasnik, Joseph N.		500.00	268.31	5,300.36	287.65	0.00	5,588.01	5,856.32	
10/11/48	Palmer, Jasper T.		873.08	760.51	1,023.81	89.57	105.00	1,008.38	1,768.89	
05/12/50	Garland, Mary		200.00	175.13	196.31	17.65	35.00	178.96	354.09	
07/01/56	Allen, Samuel		300.00	251.56	478.17	36.09	50.00	464.26	715.82	
05/07/65	Churchill, Joseph		300.00	231.93	1,051.52	66.30	0.00	1,117.82	1,349.75	
06/14/70	Wentworth, Walter		200.00	167.28	177.31	16.26	35.00	158.57	325.85	
11/01/72	Hansen Trust		300.00	252.88	422.35	33.28	50.00	405.63	658.51	
06/01/74	Franges, Justine C.		3,000.00	2,380.85	12,455.96	766.39	0.00	13,222.35	15,603.20	
06/07/77	Willey Fund		315.00	282.28	673.28	49.36	0.00	722.64	1,004.92	
10/04/82	Churchill, Thomas L.		400.00	367.27	171.85	26.14	40.00	157.99	525.26	
12/31/87	Cate, James	Chamberlin Cem	500.00	500.00	370.46	44.96	0.00	415.42	915.42	
12/31/87	Cate, Myron	Chamberlin Cem	500.00	500.00	370.46	44.96	0.00	415.42	915.42	
06/23/93	Syer, Harriet	Cemetery Care	200.00	200.00	45.21	12.67	0.00	57.88	257.88	
12/28/95	Dailey, Louis B.	Blake Cmt	1,000.00	1,000.00	101.61	56.90	0.00	158.51	1,158.51	
TOTAL			\$8,938.08	\$7,629.06	\$23,679.42	\$1,604.75	\$358.00	\$24,926.17	\$32,555.23	

VITAL STATISTICS 1998

BIRTHS

<u>DATE OF BIRTH</u>	<u>NAME OF CHILD</u>	<u>NAME OF FATHER</u>	<u>MAIDEN NAME OF MOTHER</u>
June 22, 1998	Kelly Nicole Sonnick	Robert Laverne Sonnick	Jennifer Ann Jackson
August 15, 1998	Mark Paul Chrysafidis	Paul Chrysafidis	Debrah Janet Farmer

DEATHS

<u>DATE OF DEATH</u>	<u>NAME OF DECEASED</u>	<u>BIRTHPLACE</u>	<u>AGE</u>
May 17, 1998	Arlene Dorothy Hooper	Wolfeboro, NH	70
October 19, 1998	Marie Ada Hansen	Lynn, MA	88
November 14, 1998	Charles Edwin Lilly	Boston, MA	80
December 5, 1998	Charles Lewis French, Jr.		75

I hereby certify, that the births and deaths are correct to the best of my knowledge.

Virginia McGinley, Town Clerk



Cover
Brookfield Town House
Original Pen & Ink by Lynn Kirby

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